



Lumberton Township Recreation

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Lumberton, NJ 08048

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Vicky Freeman, Program Coordinator

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August, 2010

Dear Local Business Leader,

This year marks the 150th anniversary of our community, as well as the 12th annual Lumberton Community Day. Organizations like yours have helped facilitate our township's growth, and we invite you to participate in the celebration.

Lumberton Community Day will take place on Saturday, October 2, with a rain date of Sunday, October 3. This popular annual event provides local organizations with an opportunity to participate as either a vendor or a sponsor. With more than 5,000 residents and 100 businesses in attendance, this family event is the ideal opportunity for you to promote your organization and meet your neighbors. This year, we have several opportunities in which your business can participate:

- Community Day vendor and display opportunities – promote your organization
- Community Day sponsorship opportunities – help support children's games, fun activities, DJ, and more.
- Team and Player sponsorship opportunities

If you are interested in participating in Community Day this fall, simply complete the enclosed form and return by **September 24, 2010.**

In addition to Community Day, Lumberton Township Recreation offers a variety of additional options to help promote your organization and support our township's youth programs. The Lumberton Recreation Department is a self-sufficient organization that supports youth and adult activities and community events. This year, we are seeking to enhance the relationship between Lumberton's business community and recreation programs in order to foster a long-term success story. Please see the attached forms to learn more about sponsoring a youth program.

If you have any additional questions or any special requests, please feel free to call or e-mail us, or write your requests on this form. Thank you again for your support to our community programs – we look forward to seeing you in October!

Sincerely,

Lumberton Township Recreation

Lumberton Township Recreation – 2010 Community Day/Team Sponsorship Participation Form

I am interested in participating in (Check all that apply):

Community Day Vendor Opportunities

- \$20 Lumberton-based business
- \$40 non-Lumberton business
- \$100 Food Vendor (Food Handling License Required)
- \$0 non-profit organization with 501(c)3 status

Community Day Sponsorship

Includes listing on Recreation Department website, newsletter, Facebook page, Community Day program, and signage recognition at Community Day event.

- \$75 Bronze
- \$125 Silver
- \$250 Gold
- \$500 Platinum

Team Sponsorship

Your organization’s name and logo on jersey, includes registration sponsorship of one child.

- \$125 if you are also a Community Day Sponsor or Vendor
- \$175

\$_____ TOTAL AMOUNT ENCLOSED. *Checks should be made payable to “Lumberton Township Recreation” or you can utilize the convenient credit card form attached.*

Name of Organization: _____

Contact Person: _____

Street Address: _____ City _____ State _____ Zip _____

Telephone: _____ e-mail address _____

_____ *Yes, please include my email address in Lumberton Recreation Sponsorship and Advertising opportunities.*

Company or business website, if applicable: _____

For Community Day or Team Sponsors: *We will contact you about your organization’s logo or fonts.*

For Community Day Vendors: *Please fill out information below:*

Day of Event Contact Name & Phone Number: _____

CHECK ONE: FOOD VENDOR _____ ARTS & CRAFTS _____ GIVE AWAY/DISPLAY _____ NON-PROFIT _____

TYPES OF ITEMS TO BE SOLD/GIVEN AWAY _____

A 10 x 10 space is provided, should you require additional space, please indicate here: _____

We will contact you if your request **cannot** be accommodated.

Lumberton Township Recreation – 2010 Community Day/Team Sponsorship Acknowledgement Form

Setup time is from 8:30 – 12:00pm. It is important that you are setup by 12:00pm. The setup entrance will be closed at 12:15pm, for the safety of others. Event is from 1 – 4pm.

There will be VIP parking for all vendors. Vehicles are not permitted into pedestrian traffic until after 4:00pm. Parking your vehicle at your assigned spot is not permitted. Should you have a specific request, please contact the Recreation Department.

Tables, chairs and tents are not provided; therefore you will need to supply your own.

The rain date for this event is Sunday, October 3rd. Should this event be cancelled due to weather, there will be no refunds.

We ***do not*** provide electricity; you will have to make arrangements for your own generator. If you are sponsoring an activity, we will provide a generator for that activity.

I HAVE READ AND UNDERSTAND THE REQUIREMENTS OF "FAMILY FUN DAY" AND AGREE WITH THEM:

Authorized Signature

Date

You can return the participation and acknowledgement forms via the following:

Mail: 35 Municipal Drive, Lumberton, NJ 08048
E-Mail: Scan and e-mail to Rec_info@lumbertontwp.com
Fax: 609-267-6169

Checks can be mailed to address above. Credit card forms can be mailed, e-mailed or faxed.

Office use only

Date Fee/Application Received: _____ Check# _____ Amount: \$ _____ Received By: _____

Credit Card Authorization Form

This form must be turned in with your registration form

Event: Lumberton Community Fun Day

Name and Address that appears on the credit card

Name _____ Address _____

City _____ State _____ Zip _____

E-mail Address _____

Phone Number _____

Payment: Visa Expiration Date _____ MasterCard Expiration Date _____

Account#: _____ - _____ - _____

Security Code _____ (on back of card)

Signature _____

Total Amount Charged \$ _____

Please note: No refunds will be given for this event due to weather.